

ITEM # _____ RESO 08-299
FISCAL IMPACT: _____ \$30,000/yr for 5 yrs
for services rendered and \$4,000/yr for 5 yrs
for Exec. Director's health and dental insurance
FUNDING SOURCE: _____
ACCOUNT NUMBER: _____

ISSUE:

Approval of an agreement with the Community Education Program (CEP).

SYNOPSIS:

This agreement will allow CEP to provide administrative services to the City regarding the development and coordination of after-school and out-of-school programs.

BACKGROUND:

The services provided include :

1. General management of the programs funded by CITY.
2. Perform fund raising activities to promote after-school and out-of-school programs.
3. Research and write grants to obtain additional funding for after-school and out-of-school programs.
4. Management of grant funds and compliance with the various reporting requirements related to specific grants.
5. Selection and management of personnel necessary to carry out the programs funded by the City.
6. Develop and implement plans for and programs to enhance the mission of the CEP and the City.
7. Monitoring of the various sites where City-funded programs will be implemented and conducted.
8. Periodic review of the curriculum to be used in the City-funded programs.
9. Measurement and assessment of student development and skills.
10. Act after-school the liaison with organizations that provide funding to the CEP on all program issues.
11. Create new partnerships and collaborations to assist in programming, development, community support, financial support, and other collaborations after-school deemed appropriate by the City.

The City will pay CEP a maximum of \$30,000 per year for a period of five years, and not more than \$150,000 over a five year period, for the services rendered under this Agreement. The City will also pay CEP a maximum of \$4,000 per year for a period of five , and not more than \$20,000 over a five year period, for payment towards health and dental insurance of the CEP Executive Director.

RECOMMENDATION:

It is recommended that the Council approve the resolution for the agreement with the CEP.